

# Debtor Questionnaire

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*Debtor 1:*

**Name**

\_\_\_\_\_

**Phone number**

(\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**Email**

\_\_\_\_\_

**Birthday** \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

**SSN**

\_\_\_\_\_

**Prior Bankruptcies?**

*(Past 8 years)*

\_\_\_\_\_ Yes

\_\_\_\_\_ No

**Marital status (check one)**

\_\_\_\_\_ Single

\_\_\_\_\_ Married

\_\_\_\_\_ Divorced

\_\_\_\_\_ Separated

*Debtor 2:*

**Name**

\_\_\_\_\_

**Phone number**

(\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**Email**

\_\_\_\_\_

**Birthday** \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

**SSN**

\_\_\_\_\_

**Prior Bankruptcies?**

*(Past 8 years)*

\_\_\_\_\_ Yes

\_\_\_\_\_ No

**How many people in the household?**

\_\_\_\_\_

**List all dependents**

*Relationship      Age*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Debtor 1:*

**Residential Address**

\_\_\_\_\_  
**City, State Zip**

**How long have you lived here?**

\_\_\_\_\_  
**Do you own or rent?**

\_\_\_\_\_ Own

\_\_\_\_\_ Rent

*Debtor 2 (if different):*

**Residential Address**

\_\_\_\_\_  
**City, State Zip**

**How long have you lived here?**

\_\_\_\_\_  
**Do you own or rent?**

\_\_\_\_\_ Own

\_\_\_\_\_ Rent

**1<sup>st</sup> mortgage company**

\_\_\_\_\_  
**Monthly mortgage payment**

\_\_\_\_\_  
**Current balance**

\_\_\_\_\_  
**Arrearage**

\_\_\_\_\_  
**Foreclosure pending?**

\_\_\_\_\_ Yes

\_\_\_\_\_ No

**Sheriff sale date**

\_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_

**2<sup>nd</sup> mortgage company**

\_\_\_\_\_  
**Monthly mortgage payment**

\_\_\_\_\_  
**Current balance**

\_\_\_\_\_  
**Arrearage**

\_\_\_\_\_  
**Foreclosure pending?**

\_\_\_\_\_ Yes

\_\_\_\_\_ No

**Sheriff sale date**

\_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_

*Vehicle 1*

**Year Make Model**

\_\_\_\_\_

**Mileage** \_\_\_\_\_

**Condition**

\_\_\_\_\_

**Finance or Lease Company**

\_\_\_\_\_

**Monthly payment** \_\_\_\_\_

**Balance** \_\_\_\_\_

*Vehicle 2*

**Make Model Year**

\_\_\_\_\_

**Mileage**

\_\_\_\_\_

**Condition**

\_\_\_\_\_

**Finance or Lease Company**

\_\_\_\_\_

**Monthly payment** \_\_\_\_\_

**Balance** \_\_\_\_\_

*Vehicle 3*

**Year Make Model**

\_\_\_\_\_

**Mileage** \_\_\_\_\_

**Condition**

\_\_\_\_\_

**Finance or Lease Company**

\_\_\_\_\_

**Monthly payment** \_\_\_\_\_

**Balance** \_\_\_\_\_

*Vehicle 4*

**Make Model Year**

\_\_\_\_\_

**Mileage**

\_\_\_\_\_

**Condition**

\_\_\_\_\_

**Finance or Lease Company**

\_\_\_\_\_

**Monthly payment** \_\_\_\_\_

**Balance** \_\_\_\_\_

*Personal Items*

**Household goods**

*Description*

*Value*

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**Electronics**

*Description*

*Value*

---

**Collectibles of value**

*Description*

*Value*

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**Jewelry**

*Description*

*Value*

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**Clothing**

*Description*

*Value*

---

**Pets**

*Description*

*Value*

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**Sporting & hobby equipment**

*Description*

*Value*

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**Firearms**

*Description*

*Value*

Add all open accounts and accounts closed within the last year.

*Checking account 1*

**Bank**

\_\_\_\_\_

**Account number** \_\_\_\_\_

**Balance** \_\_\_\_\_

**Date closed** *(if applicable)*

\_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

*Checking account 2*

**Bank**

\_\_\_\_\_

**Account number** \_\_\_\_\_

**Balance** \_\_\_\_\_

**Date closed** *(if applicable)*

\_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

*Savings account 1*

**Bank**

\_\_\_\_\_

**Account number** \_\_\_\_\_

**Balance** \_\_\_\_\_

**Date Closed** *(if applicable)*

\_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

*Savings account 2*

**Bank**

\_\_\_\_\_

**Account number** \_\_\_\_\_

**Balance** \_\_\_\_\_

**Date closed** *(if applicable)*

\_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

*Money market account*

**Bank**

\_\_\_\_\_

**Account number** \_\_\_\_\_

**Balance** \_\_\_\_\_

**Date closed** *(if applicable)*

\_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

*Brokerage account*

**Bank**

\_\_\_\_\_

**Account number** \_\_\_\_\_

**Balance** \_\_\_\_\_

**Date closed** *(if applicable)*

\_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

Cash on hand \_\_\_\_\_

*Retirement or pension account 1*

Type

\_\_\_\_\_

Institution name

\_\_\_\_\_

Value \_\_\_\_\_

*Retirement or pension account 2*

Type

\_\_\_\_\_

Institution name

\_\_\_\_\_

Value \_\_\_\_\_

*Life insurance 1*

Type

\_\_\_\_\_

Institution name

\_\_\_\_\_

Value \_\_\_\_\_

*Life insurance 2*

Type

\_\_\_\_\_

Institution name

\_\_\_\_\_

Value \_\_\_\_\_

List amounts for any of the following that you're owed:

\_\_\_\_\_ Expected tax refund

\_\_\_\_\_ Past due alimony

\_\_\_\_\_ Past due child support

\_\_\_\_\_ Past due spousal support

\_\_\_\_\_ Property settlement

\_\_\_\_\_ Divorce settlement

\_\_\_\_\_ Unpaid wages

\_\_\_\_\_ Unpaid wages

*Debtor 1 Income:*

**Type of employment income**

- Full or part time
- Seasonal/contract
- Self employment

**Occupation**

\_\_\_\_\_

**Length of employment**

\_\_\_\_\_

**Company name**

\_\_\_\_\_

**Company address**

\_\_\_\_\_

**City, State Zip**

\_\_\_\_\_

**How often are you paid?**

\_\_\_\_\_

**Net income per pay** \_\_\_\_\_

**Type of non employment income**

- Unemployment
- Pension
- Retirement
- Child/family support
- Social Security
- Disability (from employer)
- Interest or dividends
- Royalties
- Property/rental
- Alimony/ maintenance

**How often are you paid?**

\_\_\_\_\_

**Net income per pay** \_\_\_\_\_

*Debtor 2 income:*

**Type of employment income**

- Full or part time
- Seasonal/contract
- Self employment

**Occupation**

\_\_\_\_\_

**Length of employment**

\_\_\_\_\_

**Company name**

\_\_\_\_\_

**Company address**

\_\_\_\_\_

**City, State Zip**

\_\_\_\_\_

**How often are you paid?**

\_\_\_\_\_

**Net income per pay** \_\_\_\_\_

**Type of non employment income**

- Unemployment
- Pension
- Retirement
- Child/family support
- Social Security
- Disability (from employer)
- Interest or dividends
- Royalties
- Property/rental
- Alimony/ maintenance

**How often are you paid?**

\_\_\_\_\_

**Net income per pay** \_\_\_\_\_



*Monthly Expenses*

Add all expenses that are not deducted from your pay.

- |                              |                               |
|------------------------------|-------------------------------|
| _____ Home insurance         | _____ Dental expenses         |
| _____ Property taxes         | _____ Dental prescriptions    |
| _____ Condo/HOA fees         | _____ Vision expenses         |
| _____ Home repairs/upkeep    | _____ Vision prescriptions    |
| _____ Electric               | _____ Glasses                 |
| _____ Heat/gas               | _____ Contacts                |
| _____ Water/sewer/trash      | _____ Health insurance        |
| _____ Phone/cable/internet   | _____ Tax payments            |
| _____ Cell phone             | _____ Life insurance          |
| _____ Groceries              | _____ 401(k) payments         |
| _____ Personal care products | _____ Car Insurance           |
| _____ Hair cuts              | _____ Gas (for vehicle)       |
| _____ Cleaning/laundry       | _____ Oil changes/maintenance |
| _____ Clothing               | _____ Daycare/babysitter      |
| _____ Recreation             | _____ School expenses         |
| _____ Medical expenses       | _____ Child support/alimony   |
| _____ Medical prescriptions  | _____ Charity/tithes          |

## Document Checklist

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This checklist is a handy tool that will help you keep track of the required documents that you submit to your attorney's office. Any missing information may delay your bankruptcy filing. Original documents should always be kept in a safe place where you can easily find them.

Submitted to Attorney			Documents
YES	NO	N/A	
			Six months of paycheck stubs. <i>Continue to send new pay stubs up until the day your case is filed</i>
			Other income documents: rental income statements, 401K distributions, Insurance Claims, Workers' Compensation, Unemployment, Contributions to Household, Pensions, etc.
			Recorded Mortgage and deeds for all property
			Most recent mortgage statement and lender address
			Property tax bill (if not included in mortgage payment) and Homeowners' Association statement
			Titles and registrations for all vehicles
			Most recent auto loan/lease statements
			Copies of any lawsuits filed within the past two years
			Any documents relating to a "disabled veteran" status

Submitted to Attorney			Documents
YES	NO	N/A	
			Most recent statements from all creditors and collection agencies
			Most recent statements from all student loans
			All personal and business contracts and agreements: Security agreements, rental agreements, lease agreements, auto loan contracts, etc.
			Itemized list of all business assets with estimated market values
			All documents relating to retirement accounts showing account administrator, current balance and enrollment date: IRAs, 401Ks, etc.
			Driver's license or state identification card and social security card
			Copies of all life insurance policies
			Separation agreements or decrees of divorce within the past year
			Appraisals made within the past year for all real property or printout of fair market values available online at Zillow.com
			Documents verifying interest in any future property such as a Will or Probate Case
			Stock certificates, bonds, credit union and passbook savings accounts and statements showing current balance or value
			Current appraisals for jewelry, collectables or other valuable assets